



# West Clermont Central Enrollment Department

The documents we need in order to enroll your student(s) are:

1. ORIGINAL BIRTH CERTIFICATE for the child
2. PROOF OF RESIDENCY
  - *You must provide ONE (1) of the following during registration:*
    - *Official lease, Title, Deed, Settlement Statement, or Purchase Contract*
    - *Homeowner or Renter's insurance statement*
    - *Gas/Electric/Water statement*
    - *Mail from federal, state, or local government dated within the last 30 days*
    - *Mortgage Statement dated within the last 60 days*
    - *Federal or State tax return dated within the last 12 months*
3. Parent/Guardian Photo ID
4. Preschool/Kindergarten Physical
  - Please use our Health Form Record.
  - You can print it from the Central Enrollment website at <http://www.westcler.org>.
  - This document is not required for registration but it will need to be completed and submitted to start school.

Also, please provide any additional documents that apply to your child. (For example: Custody papers, Grandparent Power of Attorney, IEP, ETR, 504, etc.)

Questions? Just call us! 513.943.5042